

PUBLIC NOTICE

CLARIFICATION ON THE KENYA NATIONAL ELECTRONIC SINGLE WINDOW (KENYA TRADENET SYSTEM) SERVICES USER FEES

Further to our communication on the User fees for the Single Window System related services, please note that the fees will be paid as follows;

- 1. Registration/Annual fees – Kshs.5,000 or USD50 (Exclusive of VAT).*
- 2. Application for Unique Consignment Reference (UCR) number in the System – Kshs.750 or USD7.5 (Exclusive of VAT).*
- 3. Arrival notification through the System for the impending arrival notice per vessel - Kshs.7,500 or USD 75 (Exclusive of VAT).*

The fees should be paid to any of the Bank Account shown below depending on the currency (Kenya Shillings or US dollars):

Account –Kenya Shillings (KES)	Account – US Dollars (USD)
Co-operative Bank Name: Kenya Trade Network Agency Account Number: 01141162178002 Branch : Upper Hill Currency: KES	Equity Bank Name: Kenya Trade Network Agency Account Number: 0810279618173 Branch: Equity Centre Currency: USD

When making payments through the Bank, the following details should be captured in the payment slip;

- (i) Account number (KenTrade's account)
- (ii) Name of Company making payment
- (iii) PIN for Company making payment
- (iv) Amount Paid
- (v) Service paid for (i.e. registration, prepayment)
- (vi) Description of role in the system (i.e. EXIM, Clearing Agent, Shipping Agency, Bank, Insurance Company etc. whichever is applicable)

Please note that ALL payments should include 16% VAT

MARKETING AND COMMUNICATION DEPARTMENT

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Simplifying Trade Processes for Kenya's Competitiveness

