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KENYA TRADE NETWORK AGENCY (KENTRADE)

Simplifying Trade Processes For Kenya's Competitiveness

NOTICE ON NEW FEES

(I) TRAINING FEES

KenTrade has reviewed the training fees applicable to the Users of the TradeNet System as per the table below:

Table I: Revised Training Fees in Kenya Shillings inclusive of VAT

S/N	Training Module	Training duration (days)	Previous fees in Nairobi & Mombasa	New training fees - Nairobi & Mombasa	Previous Training Fees - Other Regions	New training fees - Other Regions
1.	Permits/ Trader Module	2	15,000	17,400	9,000	10,440
2.	Port/ Manifest Module	2	15,000	17,400	9,000	10,440
3.	Partner Government Agency	2	22,500	26,100	40,500	46,980
4.	Duty Remissions & Exemptions Module	1	15,000	17,400	9,000	10,440
5.	Development Agency Exemptions (DAISs)	1	0	17,400	0	10,400
6.	Urgent Trainings	1	0	Additional cost of Kshs 5800	0	Additional cost Kshs 5,800

S/N	Training Module	Training duration (days)	Previous fees in Nairobi & Mombasa	New training fees- Nairobi & Mombasa	Previous Training Fees - Other Regions	New training fees - Other Regions
				above the standard charges		above the standard charges
7.	Annual Mandatory Refresher Trainings	1	0	5,800 per person per request	0	5,800 per person per request
8.	Virtual Training	1	0	5,800 per person per request	0	5,800 per person per request
9.	Client on-site training	1	0	5,800 per person per request	0	5,800 per person per request

(II) FEES FOR OPTIONAL/PREMIUMSERVICES

The Agency has also introduced charges for optional/premium services as per the table below. The charges will apply to users who require the convenience of being supported to lodge their documentation and transactions on the Kenya TradeNet System.

Table 2: Charges for Augmented Services

	Chargeable Service	Applicable Fee in Kshs.
1.	Facilitating nomination of Clearing agents	580
2.	Facilitating payment for permits/licenses	580
3.	Facilitating password reset	580
4.	Facilitating application of permits	1160
5.	Facilitating request for email change	1160
6.	Facilitating request for system change (RFC)	1160
7.	Facilitating request for lodgment of documents	5,800 per permit with corresponding UCR
8.	Verification of permits required for Base Documents (BDs) creation	580
9.	Accounts reactivations (for accounts dormant over 6 months)	580

These charges will take effect from January 1, 2023 & payments will be via the Mpesa Pay Bill shown below:

Payment Details.

M-PESA: Pay Bill

Business Number: 9500000

Account Name: Users Company Name

Amount: *****

or

BANK DETAILS

**KENYA TRADE NETWORK AGENCY,
COOPERATIVE BANK OF KENYA,
KUSCCO-UPPER HILL BRANCH,
A/C 01141162178000**