



**KENYA TRADE NETWORK AGENCY (KENTRADE)**

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**TENDER REF NO: KTNA/OT/04/2025/2026**

**TENDER NAME: - TENDER FOR THE PROVISION OF AN AUDIT, RISK AND COMPLIANCE MANAGEMENT SYSTEM**

**ADDENDUM No.1**

**19/03/2026**

KENTRADE has received the following queries and wishes to clarify to all prospective bidders as follows: -

REQUEST FOR CLARIFICATION	KENTRADE RESPONSE
1. Please advise on number of Auditors in your organization.	Currently two (2). Recruitment for a third officer underway.
Please advise on the following: - <ul style="list-style-type: none"> <li>a) Number of Risk Officers</li> <li>b) Number of Risk champions</li> <li>c) Number of Control Officers</li> <li>d) Number of Compliance officers</li> <li>e) Number of Compliance champions</li> <li>f) Number of Professional Users</li> <li>g) Number of Contributors</li> <li>h) Number of Limited Users</li> </ul>	<ul style="list-style-type: none"> <li>a. Number of Risk Officers - 2</li> <li>b. Number of Risk champions - 12</li> <li>c. Number of Control Officers- Clarify on this</li> <li>d. Number of Compliance officers-2</li> <li>e. Number of Compliance champions- 12</li> <li>f. Number of Professional users - 20</li> <li>g. Number of Contributors: 25</li> <li>h. Number of Limited Users: 20</li> </ul>
2. Please advise on modules required by your organization for Risk s Compliance.	<ul style="list-style-type: none"> <li>a) Audit</li> <li>b) Risk Management</li> <li>c) Compliance</li> </ul> Note: The risk module should be able to produce a risk register with capabilities of risk identification, risk assessment, risk evaluation, risk mitigation plan, inherent and residual risks i.e. all the components of a risk

	register).
3. Please advise whether KENTRADE has a preferred licensing model, specifically perpetual licensing or annual subscription, for the proposed solution.	Annual Subscriptions
4. Regarding the technical requirements, we note multiple references to Artificial Intelligence (AI) requirements. We therefore seek confirmation the solution should be a hosted solution (on cloud), given that running AI on-premise typically requires substantial computational resources.	Hosted on Cloud
We kindly request for an extension for the submission to 16 <sup>th</sup> April 2026 to allow enough time to prepare and submit a comprehensive proposal that fully meets your requirements.	Tender closing date to be extended to Thursday April 09, 2026

All the other tender requirements remain the same.

**CHIEF EXECUTIVE OFFICER**